

REQUIRED ATTACHMENTS: Opioid Treatment Program (OTP) Certification

(For Step 1: Certification as an Addiction Treatment Services Provider under 440 IAC 4.4:)

A. Documentation of Accreditation Status:

1. An agency must submit documentation that it meets the requirements for accreditation required by both The Substance Abuse and Mental Health Services Administration (SAMHSA), as per 42 CFR, Part 8, Subpart B – Certification and Treatment Standards, Section 8.11 (e), provisional certification, and the Indiana Division of Mental Health and Addiction (DMHA), as per 440 IAC 4.4. Eligible accreditation bodies to which an agency may apply must be approved by both SAMHSA and DMHA.
2. An agency that is NOT accredited must submit documentation that it meets and then maintains the Indiana credentialing and accreditation requirements for a Temporary Regular certification as per 440 IAC 4.4-2-3.5, Temporary certification.
3. An agency that IS already accredited must submit documentation that it has informed the accreditation body of this additional site and its services and has requested a supplemental accreditation review or obtained verification that this site and its services will be reviewed and accredited during the next regularly scheduled accreditation site visit.
4. Subsequent to achieving accreditation, an agency must submit documentation to this effect to both SAMHSA and DMHA.

B. Documentation of Status of Federal Certification and Federal/State Controlled Substances Registration/License:

1. Initially: An agency must submit a copy of the latest material (application for certification, attachments, and any other ongoing required documentation) submitted by the agency to SAMHSA, as required by 42 CFR Chapter I, Subchapter A, part 8, Subpart B – Certification and Treatment Standards, in order to obtain SAMHSA certification.
2. (Ongoing): An agency must submit a copy of all documentation received from SAMHSA pertaining to the certification status of the agency to be able to provide opioid treatment services.
3. Initially: An agency must submit a copy of the latest material (application for license, attachments, and any other on-going required documentation) submitted to the U. S. Drug Enforcement Administration (DEA) as required by its regulations, Chapter II, Part 1301 etc., in order to obtain DEA controlled substances registration.
4. (Ongoing): An agency must submit a copy of any documentation received from DEA pertaining to the registration status of the agency, or its personnel, to be able to provide opioid treatment services.
5. Initially: An agency must submit a copy of the latest material (application for license, attachments, and any other on-going required documentation) submitted to the Indiana Professional Licensing Agency's Controlled Substances Advisory Committee (CSAC), as required by its regulations, in order to obtain CSAC controlled substances license.
6. (Ongoing): An agency must submit a copy of any documentation received from CSAC pertaining to the licensing status of the agency, or its personnel, to be able to provide opioid treatment services.

NOTE: For guidance to the Required Attachments for Addiction Treatment Services and those to be an Opioid Treatment Provider (OTP) please see the “Guide to Required Attachments.”